



H. Lavity Stoutt Community College
Registry and Enrollment Management Office- **ADMISSIONS**
Admission, Readmission and Transfer Application
LOCAL/INTERNATIONAL STUDENTS

CRITERIA FOR ADMISSION FOR NEW, READMITTED AND TRANSFER STUDENTS: The administration and faculty of the H. Lavity Stoutt Community College wish to ensure that all applicants can be assured some measure of success as they pursue offerings that are available at the College. The College has therefore established standards of admission to address a variety of educational backgrounds. The standards ensure that students are able to earn an Associate degree and transfer to a four year school (general studies or transfer programmes), earn an Associate degree, certificate, or diploma in a field that prepares them for immediate employment upon completion of course requirements, benefit from college courses while enrolled in high school, or enroll in individual classes for personal enrichment.

ALL APPLICANTS MUST:

- Submit a completed application form. All documents for **local applications only** must be received in the Admissions Office by **DECEMBER 3, 2018 for SPRING SEMESTER 2019** and **July 2, 2019 for Fall 2019.** All applications are valid for only two consecutive semesters. A new application must be submitted after expiration of two consecutive semesters.

- Pay an application non-refundable fee of **\$25.00 for local applications** and **\$35.00 for International applications.** International Applicants from overseas would be required to submit a cashier's check payable to: H. Lavity Stoutt Community College.

- Submit official documentation that verifies current residency status (In the absence of appropriate documentation, applicants will be classified as International F-1 students and would need to apply to the Chief Immigration Officer for permission to attend College.)

International F-1 students only are encouraged to apply 8 weeks before stated deadline of **October 1, 2018 for Spring 2019.** The deadline for **Fall 2019 is April 30 2019.**

in order to allow timely processing of Immigration Student Permit.

- All applicants are strongly urged and encouraged to complete their high-school education before seeking admission to the College. International F-1 students and applicants for the Associate Degree programmes are required to have completed their high-school education. **In the absence of final grades on the High School Diploma, an official transcript must accompany the Diploma.**

- HLSCC students, who have not been in attendance for two or more consecutive semesters, must apply to be re-admitted. For re-admission consideration, submission of required information must be sent in a complete package. The application form, the application fee, official transcripts from each institution attended since previous enrollment at HLSCC, photo identification and verification of residency status must be submitted by the stated deadline date.

TUITION FEES AND CLASSIFICATIONS STRUCTURE: Please be aware that all fees listed in this document are subject to change without prior notice. Fees must be paid in full on Acceptance. Refer to **TUITION, FEES AND CLASSIFICATIONS** to determine your category of fees.

CATEGORY IA

- BVI Islanders
- Belongers
- Naturalized Citizens

CATEGORY IB

- HLSCC Employee (Student Fees only)
- HLSCC Employee's Spouse
- HLSCC Employee's Dependent Child under 18 years of age
- Government Employees
- Individuals granted Legal BVI Residency

CATEGORY II

- Individuals residing in the British Virgin Islands for seven years or more.
- Dependent child under the age of 18 whose parent has been residing in the BVI for seven plus (7+) years.

CATEGORY III

- Individuals residing in the BVI for less than seven years.
- Dependent child under the age of 18 whose parents have been residing in the BVI for less than seven (7) years.
- Individuals in the Territory for the expressed purpose of attending HLSCC.

TUITION, FEES AND CLASSIFICATIONS

Description	IA	IB	II	III
Application Fee	\$25	\$25	\$25	\$35
Tuition	<i>(TAP) Government Free Tuition Assistance Programme</i>	\$55 <i>Per credit</i>	\$105 <i>Per credit</i>	\$110 <i>Per credit</i>
Student Fee	\$35	\$35	\$35	\$35
Student Govt. Fee	\$15	\$15	\$15	\$15
Orientation Fee	\$50	\$50	\$50	\$50
Technology Fee	\$50	\$50	\$50	\$50
Property Fee	\$30	\$30	\$30	\$30
Registration Fee	\$35	\$35	\$35	\$35
Late Registration Fee	\$50	\$50	\$50	\$50

Total Per Semester Registration Fees: New/Transfer Students-\$215.00 Returning/Re-Admitted Students-\$135.00

"Our Tomorrow Begins Today"

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Virgin Gorda Centre- Telephone: 284-495-5251 Fax: (284) 495-6686